Wide Area Workflow Receipts and Acceptance Overview

HIT ANY KEY TO CONTINUE
OR HIT ESCAPE KEY TO END SHOW

Wide Area Workflow

- **Background**
- **Procurement Cycle**
- **Benefits**
- **Application Process**
- **Program Management Players**
- **Access and Public Key Infrastructure**
- **Additional Information**

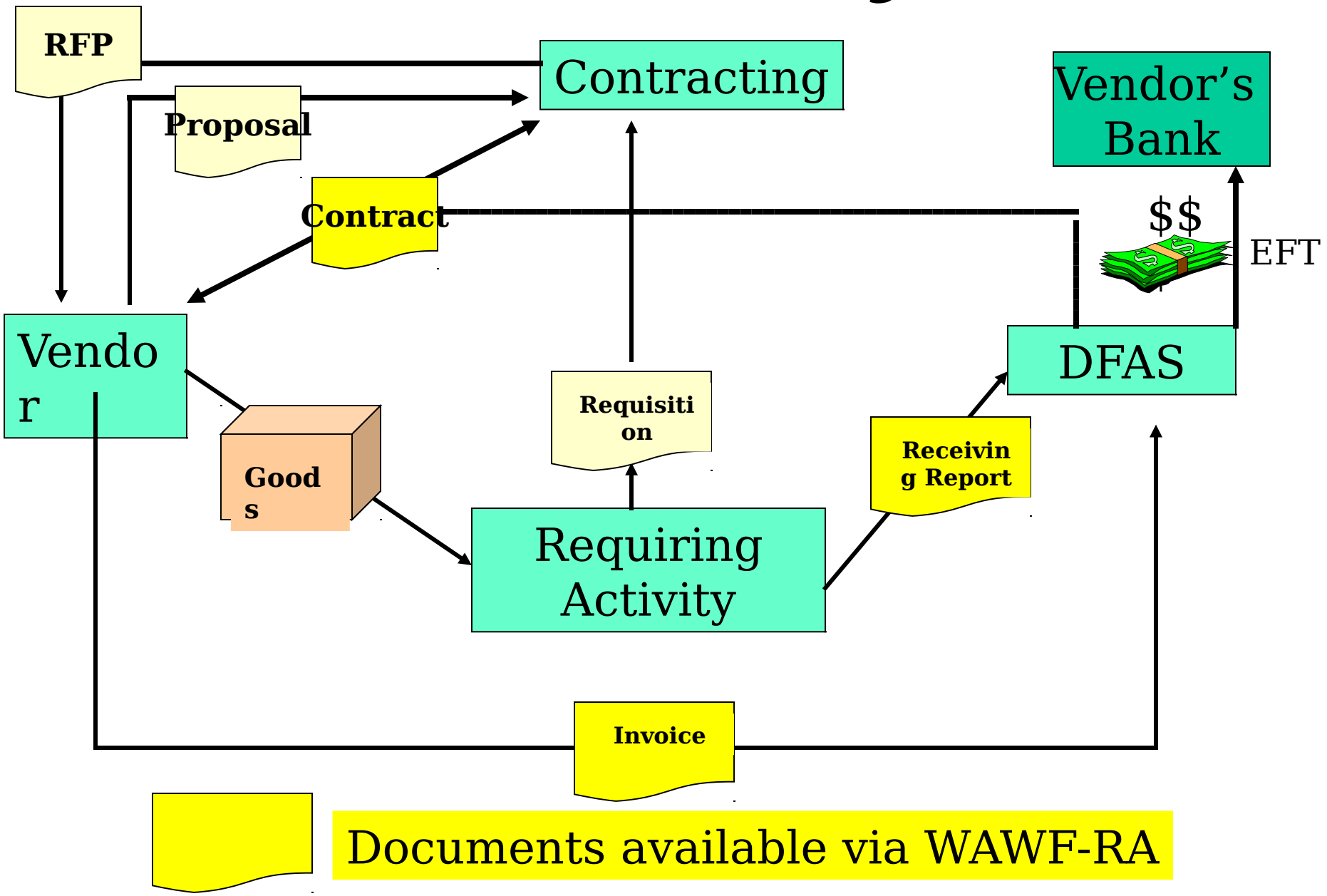
Background

- **Problem:** Acceptance & Payment Process predominately supported by hard copy today
- **Requirement:** Electronically capture and coordinate the four basic items necessary to make a payment

Input	Output
Contract	Disbursing Voucher
Vendor Invoice	
Receiving Reports	

- **Objective:** Create an Electronic Commerce environment using existing tools

Procurement Cycle



Who Will Benefit?

Vendors

- **Electronic submission of documents**
- **Reduction of lost or misplaced documents**
- **Opportunity for discounts**
- **Total visibility of document status**
- **Cost/time of sending same documents through U.S. mail**
- **Secure transactions with audit trail**
- **Downloadable software from the web at no cost**

DoD

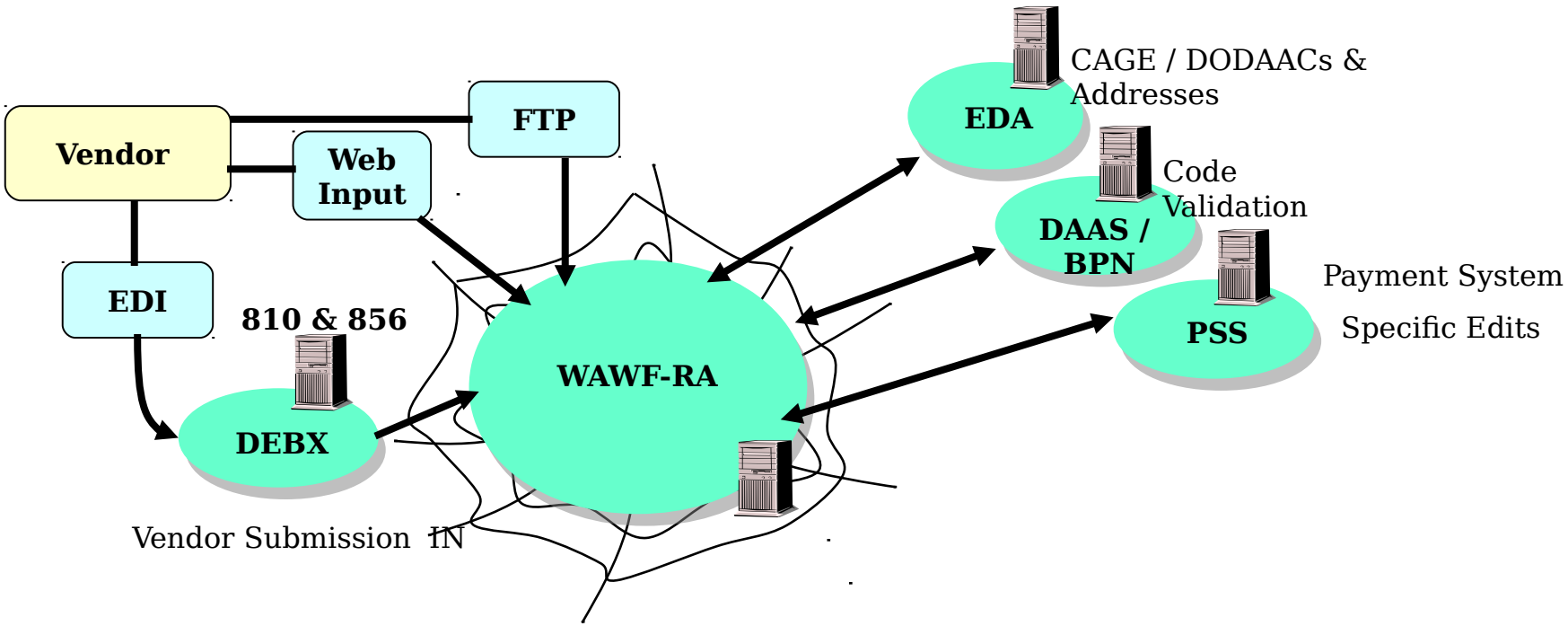
- **Electronic recording of inspection and acceptance of goods and services**
- **Global accessibility of documents**
- **Improved data accuracy**
- **Electronic transaction processing into entitlement systems – Reduced re-keying**
- **Reduction in unmatched disbursements**
- **Real-time processing**
- **Secure transactions with audit trail**

WAWF-RA Roles

- **Vendors**
  - **Submit Invoices and/or Receiving Reports**
  - **Check Status of Documents in History Folder**
  - **Correct & Resubmit Rejected Documents**
- **Government Inspectors**
  - **First Step in Acceptance Process**
  - **Add Quantity Received and Checks Inspection Block**
  - **Can Create Receiving Report if Applicable**
- **Government Acceptors**
  - **Digitally Sign Receiving Report for**

WAWF-RA Roles Continued

- **Payment Officials**
  - **Review and Process Non-EDI Documents**
  - **Reject Documents**
- **Local Processing Offices (LPO)**
  - **Certify Invoices and Receiving Reports if Applicable**
- **View Only**
  - **Supervisors and/or Contracting Officers Monitor Process**
- **Auditors**
  - **Transaction View to All Actions Taken**

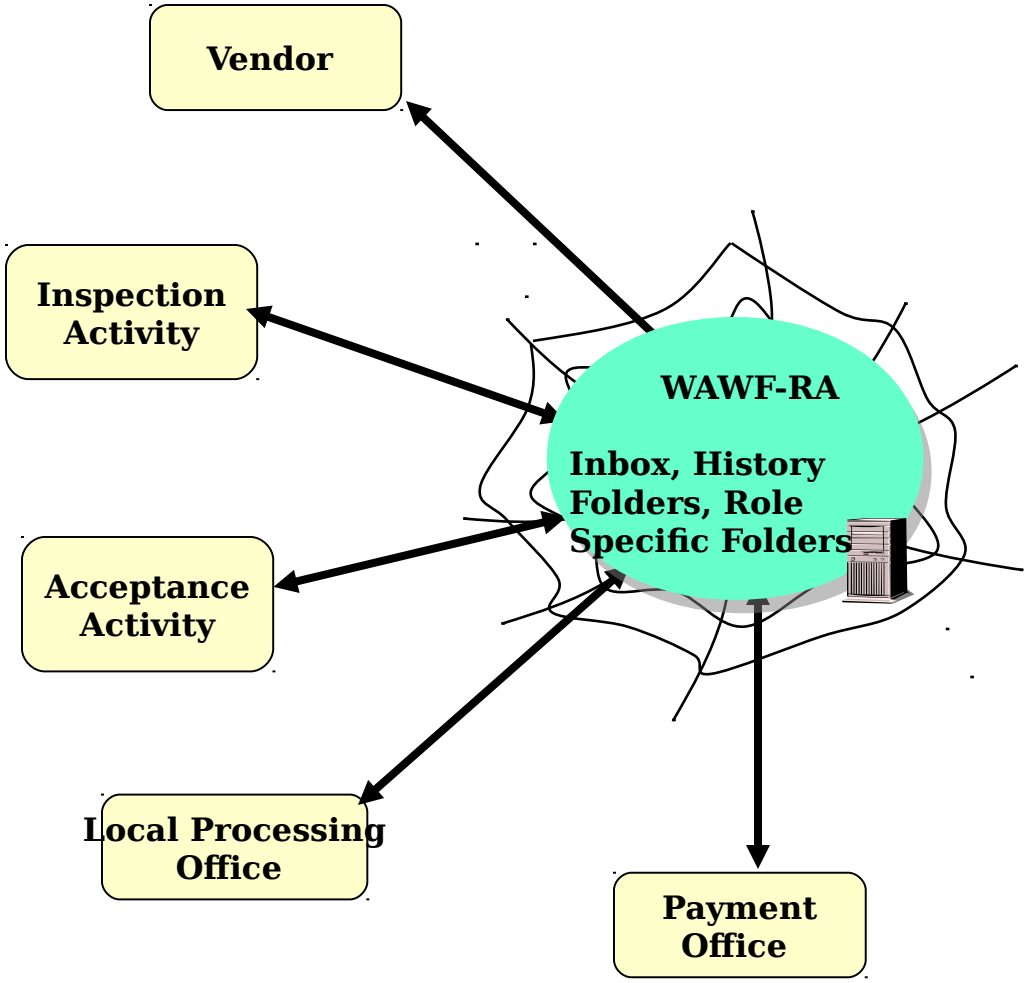

Vendor
FTP
Web Input
EDI
810 & 856
DEBX
Vendor Submission IN
WAWF-RA
EDA
CAGE / DODAACs & Addresses
DAAS / BPN
Code Validation
PSS
Payment System Specific Edits

Vendor Considerations for Data Submission

- **On-line entry interface: 60 minute time limit to enter CLIN information**
  - **Small number of transactions**
  - **Few line items per transaction**
- **FTP or EDI interface:**
  - **Large number of transactions**
  - **Many line items per transaction**
  - **Vendor system can be easily modified to generate prescribed format**

Wide Area Workflow

WAWF Web Functions



Scenario: Combination Document

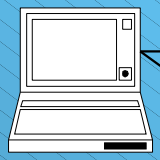
Initiator

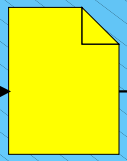
Inspector

Acceptor

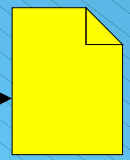
Local Processing Official

Pay Office

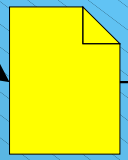




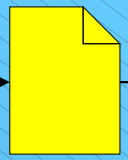
Invoice



Invoice



Receiving Report



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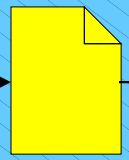
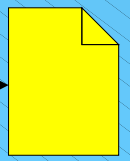


Receiving Report



Receiving Report

Create Combination Document Using WAWF-RA

Scenario: Source Acceptance Combination Document

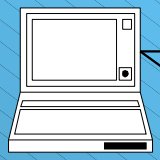
Initiator

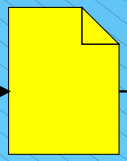
Inspector

Acceptor

Local Processing Official

Pay Office





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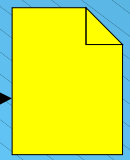

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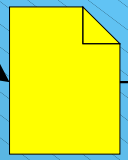
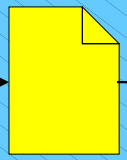
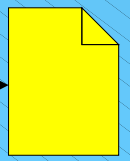


Receiving Report



Receiving Report



Receiving Report

Create Source Acceptance Combination Document Using WAWF-RA

Scenario: 2-n-1 (Services Only) Document

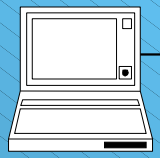
Initiator

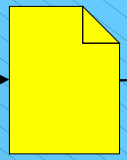
Inspector

Acceptor

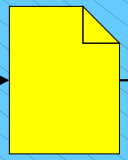
Local Processing Official

Pay Office

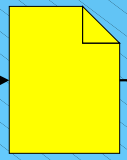




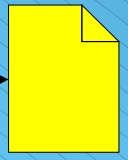
Invoice/ Receiving Report



Invoice/ Receiving Report



Invoice/ Receiving Report



Invoice/ Receiving Report

Create 2-n-1 Document Using WAWF-RA

Scenario: Stand Alone Invoice

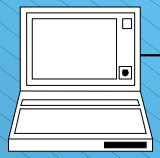
Initiator

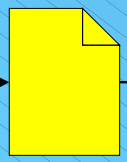
Inspector

Acceptor

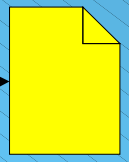
Local Processing Official

Pay Office





Invoice



Invoice

Create Stand Alone Invoice Using WAWF-RA

Scenario: Fast Pay Invoice

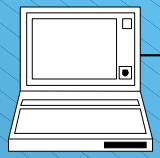
Initiator

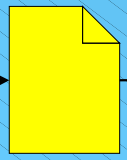
Inspector

Acceptor

Local Processing Official

Pay Office





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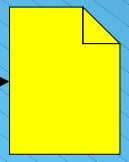


Invoice

Create Fast Pay Invoice Using WAWF-RA

Scenario: Stand Alone Receiving Report

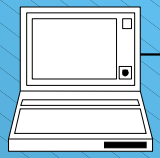
Initiator

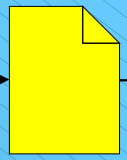
Inspector

Acceptor

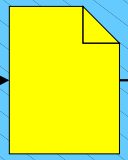
Local Processing Official

Pay Office





Receiving Report



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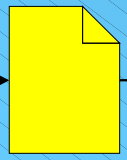

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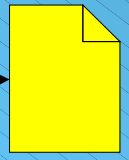


Receiving Report

Create Stand Alone Receiving Report Using WAWF-RA

Scenario: Source Acceptance Stand Alone Receiving Report

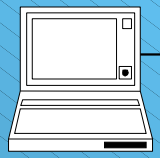
Initiator

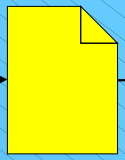
Inspector

Acceptor

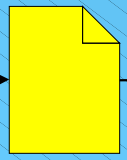
Local Processing Official

Pay Office

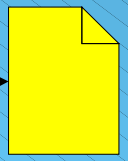




Receiving Report



Receiving Report



Receiving Report

Create Source Acceptance Stand Alone Receiving Report Using WAWF-RA

Scenario: Interim Direct Bill Public Voucher

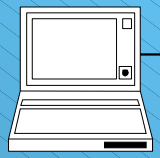
Initiator

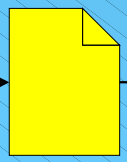
Inspector

Acceptor

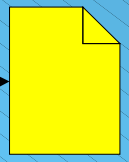
Local Processing Official

Pay Office





Voucher



Voucher

Create Direct Bill Public Voucher Using WAWF-RA

Scenario: Interim Non-Direct Bill Public Voucher

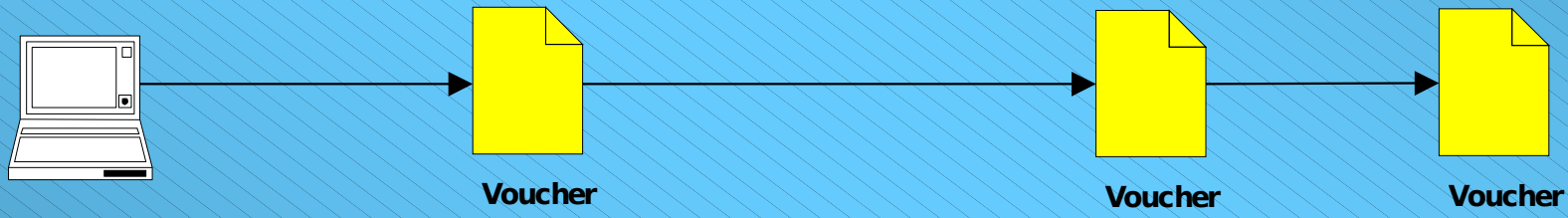
Initiator

Inspector

Acceptor

Local Processing Official

Pay Office



Create Non-Direct Public Voucher Using WAWF-RA

Scenario: Final (Direct/Non-Direct) Public Voucher

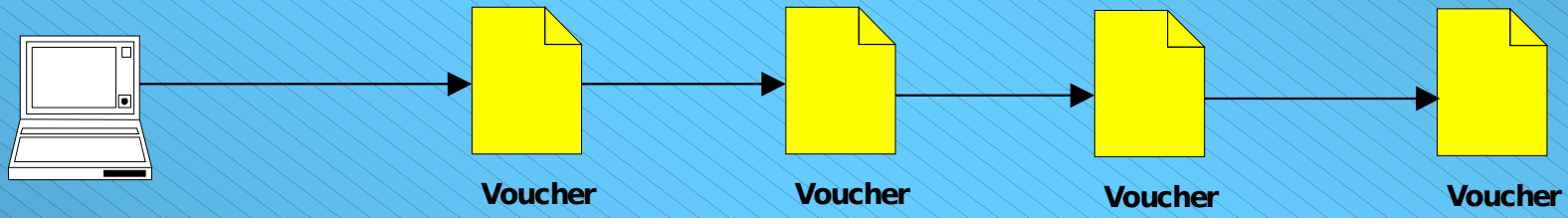
Initiator

Inspector

Acceptor

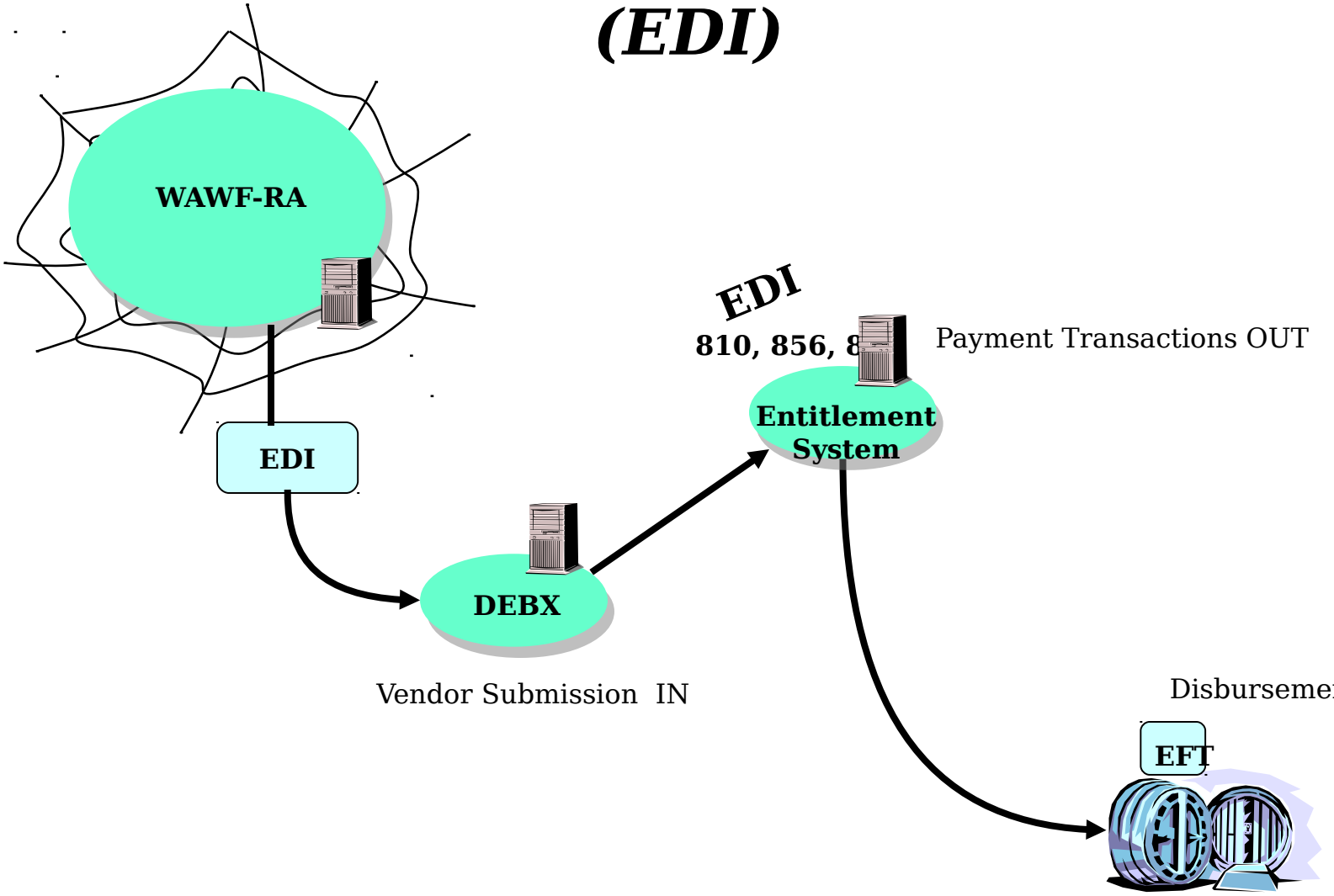
Local Processing Official

Pay Office



Create Final (Direct/Non-Direct) Public Voucher Using WAWF-RA

WAWF Electronic Data Interchange (EDI)



Wide Area Workflow

Entitlement Systems

- **MOCAS (Contract Pay Purchases)**
- **SAMMS/BSM (DLA Contracts)**
- **One-Pay (Navy Contracts)**
- **CAPS (Army, Marine Corps and Defense Agency Contracts)**
- **IAPS (Air Force Contracts via Manual Entry)**

Wide Area Workflow

Program Management Players

ROLE	RESPONSIBLE ORGANIZATION
Oversight	Acquisition Governance Board (AGB)
Align WAWF with Acquisition Domain Objective	Joint Acquisition Electronic Business Oversight Board (JAEBOB) Chair: OSD/DPAP
Functional Requirements	Joint Requirements Board (JRB); (DFAS, Services, Agency Members) Co-Chair: OSD/DPAD, DCMA
Budget, Schedule, and Application Development	Data Interchange Standard Association (DISA)
Operation and Maintenance	Defense Enterprise Computing Center (DECC), Ogden

Wide Area Workflow

Accessing WAWF-RA

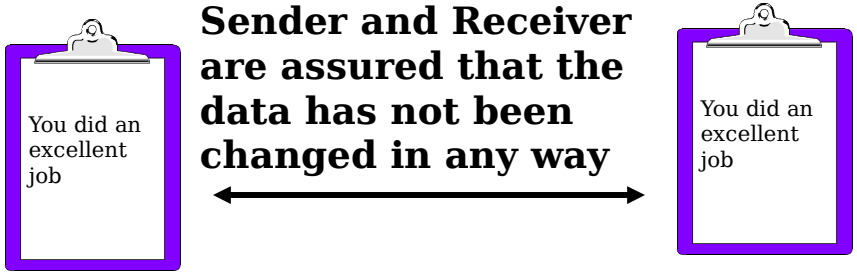
- **USER ID/Password**

- **Public Key Infrastructure (PKI)**
  - **DoD moving towards this option**
  - **Required for all DFAS users**

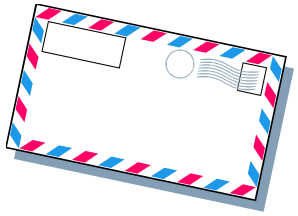
Basic USERID and PKI Concepts/Benefits

- **Identification and Authentication**
- **Data Integrity**
- **Non-repudiation**
- ***Encryption* provides…**
  - **Privacy**

Receiver is assured that the Sender is who they claim to be



Sender and Receiver are assured that the data has not been changed in any way



Only intended Receivers can decode and see the data

Wide Area Workflow

Obtaining PKI Certificates

- **Government**
  - **Contact your Local Registering Authority (LRA)**
- **Vendors**
  - **Contact one of the DOD approved interim external certificate authorities**

Operational Research Consultants Inc.
http://eca.orc.com
Digital Signature Trust Co.
http://www.digsigtrust.com/ieca
Verisign
http://www.verisign.com

Wide Area Workflow

Acronyms

- **FTP: File Transfer Protocol - Used for Batch Input**
- **EDA: Electronic Document Access - Contract Information**
- **DAAS: Defense Activity Address System - Used for DODAAC Validation**
- **PBN: Business Partner Network - Used for CAGE Code Validation**
- **PSS: Payment System Specific**
- **DEBX: Defense Electronic Business Exchange - Used to Translate EDI to WAWF User Defined File and Vice Versa**

Wide Area Workflow

Acronyms

- **EDI: Electronic Data Interchange - Standard Format for Transactions**
- **EFT: Electronic Funds Transfer - Payment Made to Vendor Bank Account via US Treasury**
- **MOCAS - Mechanization of Contract Administration Services**
- **SAMMS - Standard Automated Material Management System**
- **BSM - Business System Modernization**
- **CAPS - Computerized Accounts Payable System**
- **IAPS - Integrated Accounts Payable System**

Wide Area Workflow

Information Sources

- **Wide Area Workflow Web Sites**
  - **Production: https://wawf.eb.mil**
  - **Training: https://wawftraining.eb.mil**
  - **2.0D Archive: https://rmb.ogden.disa.mil**
- **DFAS Electronic Commerce:**
  - **http://www.dfas.mil/ecedi**
- **Contact the Ogden Customer Service Center**
  - **phone: 1 800 392 1798; Option 8**
  - **e-mail: cscassig@ogden.disa.mil**